

## Monthly Board Meeting Minutes 7/31/2020

### I. Call to order -11:33am

### II. Roll call

Vice-Chair Superintendent Andy Alvarado, Member and Board of Trustee President Yesenia Carrillo, Member Sarah Ruiz, Member Brett Caeton, Sonja Dosti Communications/ PR and Serena Dohi, Executive Director.

### Absent

Chairperson, Joe Doyland

**III. Welcome-** This is a time for any participant of the public to address the Foundation Board of Directors on any item not listed on the agenda.

**IV. Approval of Agenda** – Member and Board of Trustee President Yesenia Carrillo motions to approve. Member Sarah Ruiz seconds motion.

Motion is passed.

**V. Approval of Minutes from Last Meeting** – Member and Board of Trustee President Yesenia Carrillo motions to approve. Vice-Chair Superintendent Andy Alvarado seconds the motion.

Motion is passed.

### Attendance Update

Chairperson Joy Doyland joins meeting.

### VI. Consent Items

#### a) **Approval of Financial Statements, June 17, 2020 - July 31, 2020**

Member and Board of Trustees President Yesenia Carrillo motions to approve. Chairperson Joe Doyland seconds the motion.

Motion is passed.

## VII. New Business

### a) 2020-2021 Budget

2020-2021 budget proposal is presented. Goals are slightly adapted to reflect covid-19 and the everchanging global pandemic.

Income highlights include, Employee Contributions, Kaiser Grant and State of The District. Focusing on community driven events the foundation will slightly increase income goals for the following events, Janessa Ramirez Scholarship Event, Holiday Joy Food Drive, Coats for Kids and Winter Charge. Goals will be achieved by donations & sponsorships from the community and employees. Total projected Income \$142,432.00

Expense highlights include, Foundation Pillars: Agriculture, Arts, Academics and Athletics allowance to increase by +\$500 each. Increase in classroom grants by +\$4500 for a total of \$12,000 in grants. A 7<sup>th</sup>, \$2500 Janessa Ramirez Scholarship for a total of \$17,500 awarded in scholarships for the 2020-2021 school year.

New Teacher Grants will be changed to \$100 gift cards from Office Depot.  
Total budget \$4500.

Summer Library Program increased by +\$500. Note: Summer Reading Program will adapt if Covid-19 restrictions are still in place, ex. Virtual Reading Program.  
Total budget \$10k.

Coats for Kids will have an increased budget and number of coats for 2020 distribution. The event will also adapt due to covid-19.  
Total Budget allocated is \$20k.

Exec. Director Salary Contribution (New Annual Contribution)  
Total budget \$10k

Total Expenses \$135,010.00

**Chairperson Joe Doyland makes a motion to approve budget and Member Bret Caeton seconds the motion.**

**Motion is approved.**

### b) Classroom Grants

2020-2021 Classroom Project Grant application was distributed to Teachers and is accessible via Google Forms. Total amount is not noted on the application, but it does say, a max up to \$1000.00 will be awarded for each selected project.

**c) Back 2 School Breakfast + Employee Contribution Campaign**

Communication/PR Sonja Dosti and Executive Director Serena Dohi have coordinated a zoom and live YouTube video for Aug 10<sup>th</sup> 8am. Employees will be given the opportunity to enroll as a Foundation Monthly Employee Donor. Current and new donors will be entered into the raffle of giveaways. Superintendent Alvarado and Asst. Superintendents will share a few words and the event will conclude with Chairperson Joe Doyland speaking about the Foundation and giveaways.

A \$500 Visa Gift Card will be given away and a trinket will be given to all employees. Trinket options include a mask, keyless entry keychain and hand sanitizers.

**Recommended Motion:**

Vice-Chair Superintendent Andy Alvarado makes a motion to move forward with the keyless entry keychain purchase.

Member, Brett Caeton seconds the motion.

Motion is approved.

**Updated Attendance**

Member, Board of Trustee President Yesenia Carrillo Leaves meeting at 12:56pm.

**d) State of The District**

Save the Date October 7<sup>th</sup> 7pm. A plan B will be shared during the next meeting. A pivot will need to be made quickly due to production for a virtual event.

**VIII. C.U.S.D Reports****a) Superintendent- (A. Alvarado)**

Opening of school reported to the Board of Trustees on Tuesday. Central 4 Kids launched successfully and more details will roll out in the next weeks.

**b) Board of Trustee- (President, Carrillo)****IX. Adjournment**

Member, Brett Caeton motions to approve. Member Sarah Ruiz seconds motion.

Motion passed

Meeting adjourned 1:11PM

